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**CITY OF COLUMBIA**  
**DESIGN / DEVELOPMENT REVIEW COMMISSION**  
**MAY 8, 2014- 4:00 PM**

**Minutes**

**EAU CLAIRE PRINT BUILDING**  
**3907 ENSOR AVENUE • N. MAIN STREET AND MONTICELLO ROAD • COLUMBIA, SC**

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**Members Present:** LaToya Grate, Doris Hildebrand, Bowen Horger, Dale Marshall, John Powell, Robert Wynn

**Member Absent:** Harris Cohn, Ashby Gressette, Beronica Whisnant

**Staff:** Amy Moore and John Fellows

The meeting was called to order by Chairperson Dale Marshall at 4:00 PM, Roll Call – Quorum established, swearing in of applicants and public speakers, points of order.

John Fellows, Planning Administrator, noted changes to the Agenda since publication. He proceeded with the Regular Agenda as there were not items for review on the Consent Agenda.

**I. CALL TO ORDER**

**II. CONSENT AGENDA**  
**URBAN**

**HISTORIC**

**III. REGULAR AGENDA**

**URBAN**

**HISTORIC**

- 1. 2336 Stark Street** (TMS#11409-04-08) Request for Certificate of Design Approval for exterior changes. *Old Shandon/Lower Waverly Protection Area A*

Kenneth Webb, property owner/contractor, presented on his request to install vinyl siding and replace all of the windows on the ca. 1930 single-story wood-sided house located at 2336 Stark Street.

*Staff finds that proposals meet the established design guidelines for the Old Shandon/Lower Waverly Protection Area and recommends granting a Certificate of Design Approval for the project as proposed with the following conditions:*

- *All details deferred to staff.*

**Motion by Mr. Wynn to approve the request for Certificate of Design Approval for exterior changes to include replacement of 6/6 vinyl windows at 2336 Stark Street, as the request meets the guidelines and the intent of the guidelines, with all details deferred to staff.**

***Motion seconded by Ms. Hildebrand. Motion approved 6-0.***

**2. 2303 Park Street** (TMS#09012-13-16) Request for Certificate of Design Approval for exterior changes. *Elmwood Park Architectural Conservation District*

Request to add front porch railings to the ca. 1910 two-story wood-sided house located at 2303 Park Street. Lynn Tribble, homeowner, was not in attendance to present on the request.

*Staff recommends granting a Certificate of Design Approval for the project as proposed with the following conditions:*

- *A new wood balustrade with turned balusters shall be installed to visually match historic examples found on similar houses within the district.*
- *All new wood features shall feature a painted finish*
- *All details deferred to staff including any additional work required to meet code*

**Motion by Mr. Powell to grant a Certificate of Design Approval for exterior changes at 2303 Park Street with the following conditions:**

- **New wood balustrade be turned balusters to visually match the surrounding area, specifically the shape deferred to staff based on comments discussed**
- **New wood features be painted in finish**
- **Further details deferred to staff including any additional work required to meet building code**

**Motion seconded by Mr. Horger. Motion approved 6-0.**

**3. 2100 Bull Street** (TMS# 09015-12-14A and -01B) Request for Certificate of Design Approval for signage. *Individual Landmark* **DEFERRED**

**4. 3127 Keenan Drive** (TMS#09111-12-14) Request for Certificate of Design Approval for new construction. *Earlewood Protection Area B*

Request is for proposed new construction of a two-story building single family residence inspired by the Prairie style of architecture. The topography of this location is unlike most of the Earlewood district; this area has steeply sloped, wooded lots and curving streets.

*Staff finds that the proposal meets Sections 6 and 7 of the guidelines For Earlewood Area B and recommends a Certificate of Design Approval with the following conditions:*

- *That the cement-fiberboard be smooth and not textured*
- *That the door materials will be worked out with staff*
- *That the driveway materials and details will be worked out with staff.*
- *All other details deferred to staff*

Bethany Way, agent, was available to speak on the proposal.

**Motion by Ms. Grate to issue a Certificate of Design Approval for new construction at 3127 Keenan Drive with the following conditions:**

- **That the cement-fiberboard be smooth and not textured**
- **That the door materials be worked out with staff**
- **That the driveway materials and details also be worked out with staff**
- **That skirtboard be added, and**
- **All other details deferred to staff.**

**Motion seconded by Mr. Horger. Motion approved 6-0.**

#### **IV. OTHER BUSINESS**

**The second annual Mabel Payne Award was presented at the May6th City Council Meeting to Mr. Phelps H. Bultman.** Phelps is a very accomplished architect who did some really great surveys of the City in the 1960's and 1970's. He served for over twenty years on the Historical and Cultural Buildings Commission, which is currently the D/DRC. Staff was honored to present this award to Mr. Bultman.

Mr. Wynn felt very honored to have been able to shake the hand of Mr. Bultman's with his history and experience on that Commission, and offer himself as the newest member of the D/DRC.

#### **V. APPROVAL OF MINUTES**

April 10, 2014 Minutes

Motion by Mr. Wynn to approve the April10, 2014 D/DRC meeting minutes as recorded; seconded by Mr. Powell. Motion approved 5-0.

#### **VI. ADJOURN**

**There being no further business, Motion to adjourn by Mr. Gressette. Meeting adjourned at 6:26 PM**

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Chairperson

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Date

**Respectfully submitted**  
**Planning and Development Services Department**